

Is your contract data ready for Atamis?

How to collect, validate and analyse your contract data

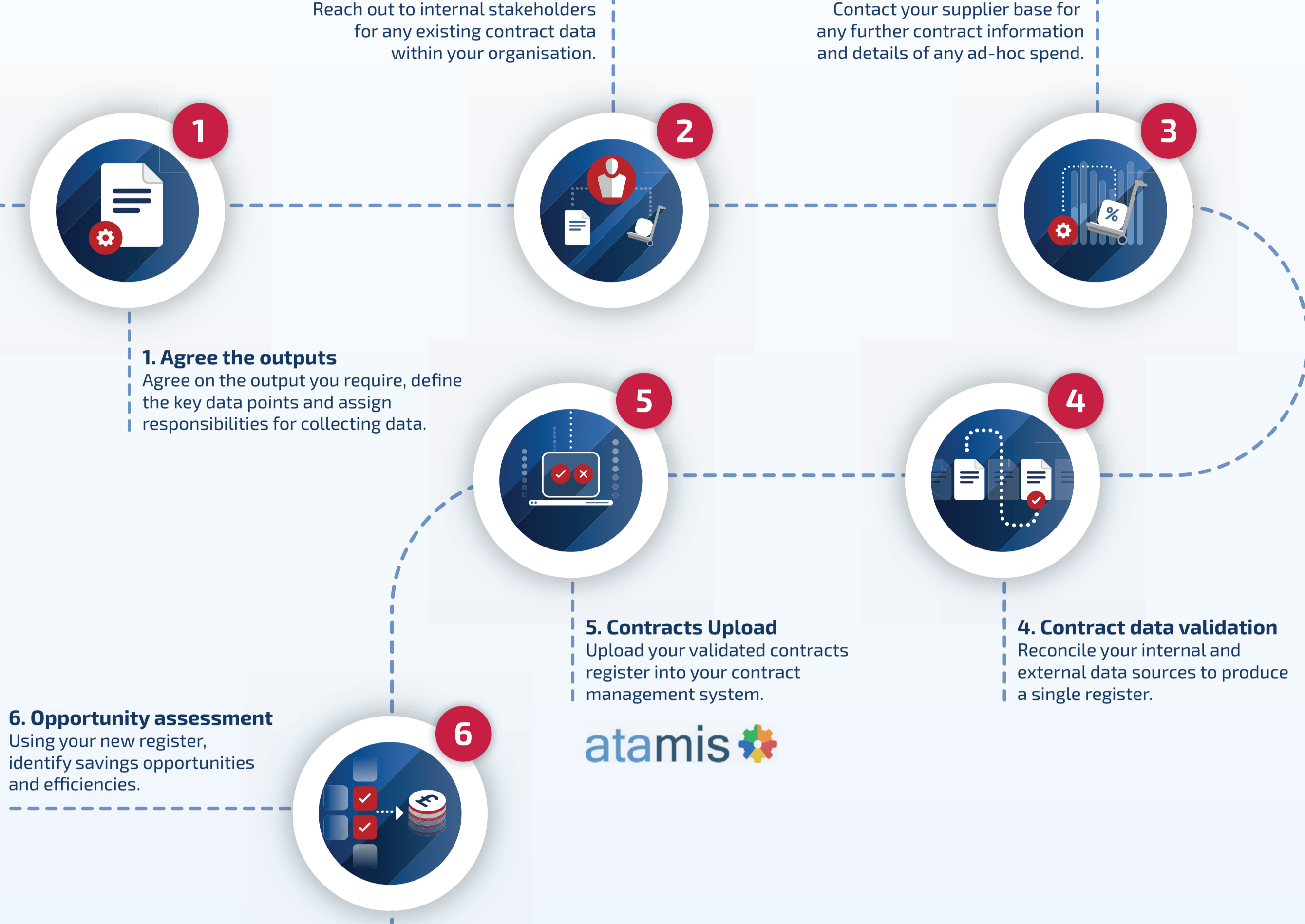


About this infographic

Lifecycle has been managing contract portfolios for NHS Trusts for **over 30 years**. This infographic uses our data and extensive experience to summarise the steps and effort involved in building a robust contract register fit for upload into **Atamis** or any other contract management system.

The steps to build your contract register

Lifecycle has developed a tried and tested process for building robust contract registers for our clients. **Each step is vital** to ensure the overall quality of the register. The steps we follow are outlined below:



How long does this take?

Having analysed and validated **1,000s of contracts** over the years, we have a detailed analysis of how long these tasks take, right down to the **minutes taken per task**...

Below is a breakdown of how you should be splitting your time to effectively build and validate a comprehensive digital contract register:



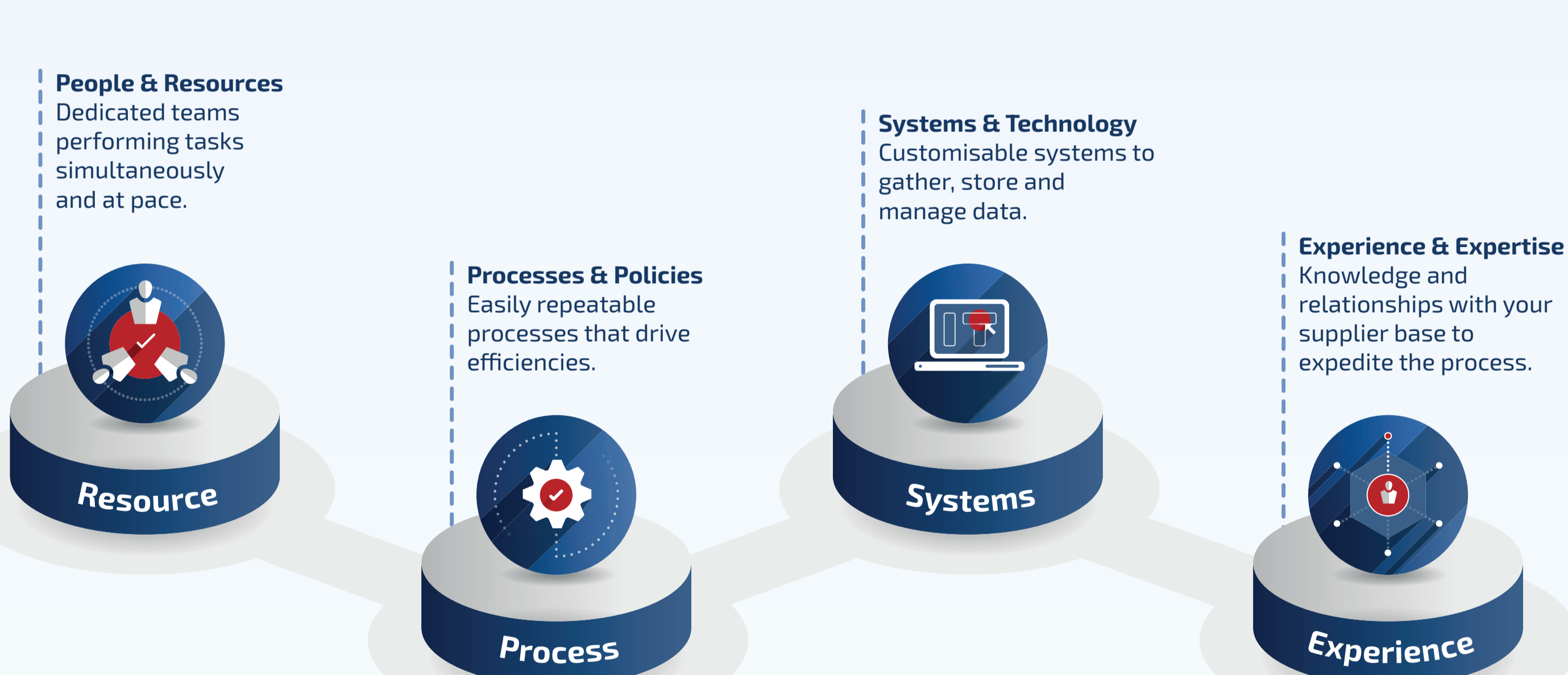
What does this mean for my Trust?

We applied the data we've collected over 1,000s of contract validations and applied them to different scenarios. Below you can find our calculations of how long it would take an internal team to completely **analyse, validate and build** their own digital contract registers.

	Small NHS Trust	Large NHS Trust	Integrated Care System
Number of contracts	100 contracts	500 contracts	1,000 contracts
Size of resource	1 Full-time equivalent	3 Full-time equivalents	5 Full-time equivalents
Time to complete	4 months (84 days)	6.5 months (139 days)	8 months (167 days)

Can it be done quicker?

Yes, but building robust contract data at pace takes the right **resources, processes, systems and experience**. Enablers that Lifecycle has been perfecting for years.



About Lifecycle

Lifecycle has been analysing and validating contracts for **decades**. We've helped **hundreds of clients** to build their own contract registers and find savings within their portfolios.

100+ Contracts registers built and validated for clients	1,630 Contracts and procurements managed in 2021/22	£5.8M Total savings delivered for clients in 2021/22
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Need help with your contract data?

Building a robust and reliable contract register is no simple task. We can **gather** all your contract data, **validate** it with your stakeholders and suppliers and provide a comprehensive contract register ready for **upload** to Atamis or any other system. If you need help getting your contract data up to date, please call us on **01865 340 800**.